

For details on the licensing process, refer to Council's website at insurancecouncilofbc.com.

SECTION 1 YOUR CURRENT LICENCE INFORMATION

Full name as printed on your licence:
Licence Number from last held certificate:

SECTION 2 BUSINESS ADDRESS

Where branch offices exist, please attach a separate sheet with details of branch trade names, business addresses, and telephone numbers.		
Address:		
City:	Province:	Postal Code:
Business Phone:		

SECTION 3 SERVICE (MAILING) ADDRESS

Complete this section only if you prefer to have Council correspondence sent to an address other than the one provided above.		
Address:		
City:	Province:	Postal Code:

SECTION 4 APPROVAL OF AGENCY OR ADJUSTING FIRM

The Insurance Council of British Columbia ("Council") publishes guidelines and directives to licensees on specific issues through its Notices and website. It is the responsibility of each individual licensee to read, understand, and remain current on the applicable regulatory requirements under the *Financial Institutions Act* and Council Rules.

It is a condition of all insurance licences that the licensee notify Council of changes to their address and other contact information within 30 days.

Signature of
Nominee/Officer/Director/Partner

Print Name and Title

Date Signed (MM/DD/YYYY)
