

For details on the licensing process, refer to Council’s website at insurancecouncilofbc.com.

SECTION 1 INSTRUCTIONS

Level 3 General Insurance Agent and Level 3 Adjuster licences will only be issued to individuals who are an officer, director or partner of, or hold management responsibilities within, the licensed agency of firm*.

This form MUST accompany all applications and Add Authorization to Represent (Employer) notifications for a Level 3 licence.

*Agency or firm refers to the employer named on the application and may be a corporation, sole proprietorship or partnership.

SECTION 2 PERSONAL INFORMATION

Licence Number (if applicable):
Legal first name:
Legal middle name(s):
Legal last name:
Date of birth (mm/dd/yyyy):

SECTION 3 QUALIFYING RESPONSIBILITIES

I am an Officer, Director, or Partner of the licensed corporate agent or firm.

I will be responsible for the insurance activities at the following office (Branch Manager):

Address:		
City:	Province:	Postal Code:

I will be responsible for a specific area of the operations as outlined below:

SECTION 4 APPLICANT SIGNATURE

I, the undersigned, acknowledge that all the information contained in this form is true and complete. I understand that when acting as a Level 3 agent, or Level 3 adjuster, I am responsible and accountable to the Insurance Council of British Columbia for the areas I supervise or manage.

Signature of Applicant

Print Name

Date Signed (MM/DD/YYYY)

SECTION 5 APPROVAL OF AGENCY OR ADJUSTING FIRM

I, the undersigned, acknowledge that all the information contained in this form is true and complete.

Signature of Nominee/Officer/Director/Partner

Print Name and Title

Date Signed (MM/DD/YYYY)
