

INSURANCE COUNCIL OF BRITISH COLUMBIA
("Council")

**CHANGE IN CRIMINAL RECORD CHECK REQUIREMENTS FOR
NON-RESIDENT LICENCE APPLICANTS WHO RESIDE IN CANADA**

It is Council's policy to require that all applicants for an insurance licence provide an original, current criminal record check. Effective immediately, Council has amended its policy for licence applicants who reside in another Canadian jurisdiction ("Non-Resident licence applicants") and who are subject to criminal record check requirements in their home province or territory.

Going forward, Council's criminal record check requirements for Non-Resident licence applicants applying for an insurance licence in British Columbia are as follows:

- Non-Resident licence applicants who hold an insurance licence that is in good standing in their home province or territory are no longer required to provide a criminal record check when they submit their licence application.
- Non-Resident licence applicants who are applying for an insurance licence with Council at the same time they are applying for an insurance licence in their home province or territory may submit a copy of their original, current criminal record check with their licence application.

Non-Resident licence applicants are still required to provide full written disclosure of any criminal charges or convictions as part of their licence application to Council.

The above changes do not apply to Non-Resident licence applicants who reside outside of Canada. These applicants must continue to submit an original, current criminal record check to Council as part of their licence application.

If you have any questions regarding this Notice, please contact Regulatory Services by sending an email to info@insurancecouncilofbc.com or calling Council's main number, and at the prompt press "2".

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NOTICE